

Annual General Meeting
 Chartered Institute of Horticulture
 Friday 12th May 2023, 18.00hrs

And online via Zoom

Minutes

NO.	ITEM
01	<p>Welcome to the AGM – President Susan Nicholas</p> <p>Susan Nicholas FCIHort, President, welcomed the assembled members, Fellows, Chartered Horticulturists, associates, and guests to the Chartered Institute’s Annual General Meeting.</p> <p>The AGM was being held in Southampton following a study tour of horticultural businesses in the region.</p> <p>The President welcomed members joining virtually and expressed thanks to the members of the Institute’s Management Board, committees and Council of Trustees for their ongoing support.</p> <p>Notice of this meeting was given in accordance with the Institute’s bye-laws, published on the website and distributed to all corporate members via email.</p>
02	<p>Apologies for Absence – Jason Daff</p> <ul style="list-style-type: none"> • Apologies have been received from members and supplied to the President. Available from the secretariat if required.
03	<p>To approve the Minutes of 2022 AGM – Jason Daff</p> <ul style="list-style-type: none"> • The 2022 Annual General Meeting was held in Seminar Room 1, Yorkshire Events Centre, Great Yorkshire Showground and Online, via Zoom on Saturday 23rd April 2022. • Minutes were e-mailed to corporate members and posted on the website ahead of the meeting. • There were no amendments to the minutes of the 2022 AGM so it was put to the meeting for approval <ul style="list-style-type: none"> ○ Proposed- Jason Daff MCIHort ○ Seconded- Susan Nicholas FCIHort ○ Votes against- none ○ Vote- carried
04	<p>To receive the Annual Report 2021 – Jason Daff</p> <p>The Annual Report has been distributed via e-mail to the membership and has been lodged on the website. The Honorary Secretary thanked the various contributors to the report.</p> <ul style="list-style-type: none"> • There were no amendments to the 2022 Annual Report so it was put to the meeting for receipt

	<ul style="list-style-type: none"> ○ Proposed- Richard Barley MCIHort ○ Seconded- Jason Daff MCIHort ○ Votes against- none ○ Vote- carried
05	<p>To consider any regulation amendments There were no amendments to consider.</p>
06	<p>To receive the Audited Accounts to 31st December 2022 – Gabriel Roe</p> <p>Gabriel Roe, Honorary Treasurer, provided an overview of the accounts for the year ending 31st December 2022. Despite considerable financial headwind the Institute remains financially stable. An increase in subscription fees will help to mitigate the increases in incurred costs.</p> <p>A summary of the accounts was included in the Annual Report - a full audited copy was also e-mailed to all corporate members and lodged on the website.</p> <ul style="list-style-type: none"> ● There were no comments on the 2022 Annual Accounts, they were put to the meeting for receipt. <ul style="list-style-type: none"> ○ Proposed- Gabriel Roe FCIHort ○ Seconded – Helen Sessions CHort, MCIHort ○ Votes against- none ○ Vote- carried
07	<p>To note subscription rates for 2024 – Gabriel Roe</p> <p>Council proposes a modest increase to the subscription fees for 2024, in line with inflation. Subscription rates for 2024 are therefore as below:</p> <p>Fellow £160 Member £128 Associate £100 Student Member £0 Retired Fellow/Member/Associate £73 Career Builder £50 Chartered supplement to apply to all categories £114</p>
08	<p>To Elect New Honorary Officers & Council for 2023/24- Susan Nicholas</p> <p>In accordance with the bye-laws the following nominations were received for vacancies for honorary officers and members of Council: The vote was taken <i>en bloc</i>.</p> <ul style="list-style-type: none"> ● For the office of President Elect, Richard Barley MCIHort. ● For the office of Honorary Secretary, Jason Daff MCIHort seeks election for a further term. <p>Council Members and Trustees:</p> <ul style="list-style-type: none"> ● Claire Mitchell ACIHort, Early-career Horticulturist Representative ● Sue Crosby MCIHort, Social & Therapeutic Horticulture Representative ● James Wagstaffe MCIHort, Chair of Education Committee ● George Gilchrist FCIHort, Scotland Branch Representative ● John Cappalonga MCIHort, Eastern Branch Representative ● Angela Evans FCIHort, South East Branch Representative

	<ul style="list-style-type: none"> • Proposed- David Richardson CHort FCIHort • Seconded- Helen Sessions CHort MCIHort • Votes against- none • Vote- Carried <p>ALL OTHER ELECTED COUNCIL MEMBERS CONTINUE TO SERVE THE REMAINDER OF THEIR TERM</p>
09	<p>To appoint Independent Financial Examiner for the year 2024 – Jason Daff</p> <p>Management Board proposed that we continue to invoke the services of our existing independent financial examiner; Helen Furlong FCCA of McLintocks (NW) Limited, Birkenhead, Merseyside.</p> <ul style="list-style-type: none"> • Proposed- Gabriel Roe FCIHort • Seconded- John Cappalonga MCIHort • Votes against- none • Vote- carried
10	<p>To consider any other business – Jason Daff</p> <ul style="list-style-type: none"> • Any other business must have been submitted to the Honorary Secretary 56 days prior to the meeting as per the Institute’s bye-laws. • No other business was received.
11	<p>Awards:</p> <p>President’s Award The President’s award for 2023 was awarded to Chris Bird FCIHort.</p> <p>Chartered Horticulturists</p> <ul style="list-style-type: none"> • Gareth Austin CHort MCIHort • Joe Howarth CHort MCIHort • Colm O’Callaghan CHort MCIHort • Colin Skelly CHort MCIHort • Tom Wood CHort MCIHort <p>Fellowships as approved by Council.</p> <ul style="list-style-type: none"> • Stephen Flynn FCIHort
12	<p>Presidential Handover</p> <p>Outgoing President Susan Nicholas thanked members for their support during her term before handing the Presidential Chain of Office to Incoming President David Richardson CHort FCIHort.</p>
	<p style="text-align: center;">Close of AGM – Jason Daff JD announced the close of AGM business</p>